

MAY 2018 CITY HALL FUNCTION APPLICATIONS

NAME OF ORGANISATION	FUNCTION DATE	FUNCTION DESCRIPTION	CRITERIA MET	ROOM CHARGE	HOSPITALITY OFFERED	CIVIC HQ RECOMMEND
2018 EVENTS						
Open University	16 th May 2018	Good Friday Agreement Film Screening – Launch of video resource with interviews from main architects of agreement. Numbers attending - 40	B & C	No (Charity)	Yes – Wine up to £500	<i>Approved via Delegated authority from Director.</i> No Charge Wine Reception
Belfast Met Boxing Academy	1 st June 2018	Boxing Weigh-In – Pre-event for main boxing match happening in Clayton Hotel. Visiting team from Sheffield University. Speeches and tour to follow. Numbers attending 50-100	A & C	Yes - £115	No	<i>Approved via Delegated authority from Director.</i> Approve, Room Charge, No hospitality
Ulster University	9 th June 2018	UUJ GLOBAL DINNER – Dinner with welcome reception and entertainment to end 6 day series of events. Numbers attending 70-85	A & B	No	Yes - Wine up to £500.00	Approve, No Charge, Wine Reception
Black Mountain Shared Space Project	28 th June 2018	Miniversity – Careers Fair with corporate business displays and educational demonstrations for primary school children. Numbers attending 250	C	No, (Community)	No	Approve, No Charge, No hospitality
Belfast Pride	27 th July 2018	Belfast Pride Awards – LGBT Community awards ceremony. Drinks reception followed by presentations. Numbers attending 300-350	A, C & D	No, (Charity)	Yes – Wine up to £500.00	Approve, No Charge, Wine hospitality
Queen’s University, Belfast	16 th August 2018	Faculty of Engineering Summer School Dinner – Farewell dinner to a number of visiting students from China who attended 4 week summer school. Numbers attending - 250.	A, B & C	Yes, £300	Up to £500.00	Approve, Room Charge, Wine Reception